



## IND Submission Requirements

CLINICAL TRIAL APPLICATION (CTA)	INVESTIGATIONAL NEW DRUG APPLICATION (IND)
<b>Principle</b> New CTA fi led for each trial	<b>Principle</b> One IND fi led per product, unless new indications or different route of administration
Review Time 30-day default review for most trials (7-day for Comparative BA and healthy volunteers) • Clarifaxes – respond within 2 calendar days • NSN – Not Satisfactory Notice • NOL – No Objection Letter • CTSI form submitted for each investigator/site	Review Time 30-day default review for initial IND filing • Information requests • Clinical Hold • Safe to proceed letter for initial IND (usually) • New investigators submitted as Protocol Amendment
CTA Format Common Technical Document (CTD) submitted as paper copy (including Word and/or pdf fi les on CD)	IND Format Old Format "Parts 1 to 10" or CTD (paper or electronic copy)
CTA Content  • Module 1: Forms, Protocol, PSEAT-CTA or submission rationale, Investigator's Brochure (IB), Informed Consent Forms (ICF)  • Module 2: Quality Overall Summary (QOS; NCE use templates)  • Module 3: Quality documents for biologic  • Canadian signature on forms	<ul> <li>IND Content</li> <li>Parts 1 to 10 or CTD Modules 1 -5 (forms, Protocol, IB, CMC, all pharm/tox and clinical reports must be submitted)</li> <li>If draft nonclinical reports submitted, final audited reports should be available within 120d</li> <li>U.S. Agent signature (requires physical location in US)</li> </ul>
New Protocol Any new Protocol requires filing of new CTA	New Protocol New protocols (Phase I, II or III) added to IND as Protocol Amendment
CTA Amendments (CTA-A)  • Protocol Changes (e.g., inc/exc criteria, safety or risk, duration)  • New CMC (Quality) that may aff ect drug quality or safety  • Requires 30-day review period	<ul> <li>Protocol Amendment</li> <li>New protocol, Protocol changes, New investigator</li> <li>Administrative changes may not need submission</li> <li>Can be initiated after submission to FDA and IRB approval</li> </ul>
CTA Notifications (CTA-N)  • Minor changes to protocol or CMC, study closure  • Notify within 15 days of change	<ul><li>Information Amendment</li><li>CMC, nonclinical or clinical information</li><li>Everything else</li></ul>
Annual Report  NOT required. Instead submit IB update annually, as a CTA-N.  Pharmacology/Toxicology and Clinical information is only contained in the IB	Annual Report Required
Labeling Both French and English required "Investigational Drug: To Be Used By Qualifi ed Investigators Only" and "Drogue de recherche: Réservée uniquement à l'usage de chercheurs compétents".	<b>Labeling</b> "Caution: New Drug-Limited by Federal (or United States) law to investigational use."
<b>Lot Release</b> Required for Biologics submit "Fax-Back Form" for each lot	Lot Release Not required
Record Retention 25 years	Record Retention 2 years post-market approval or 2 years after FDA notified

